Implementing Ci3T Models: Setting up for Success

2023-2024 E-Ci3T Implementation Series

# Session Logistics

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| **Presenters:** | Kathleen Lynne Lane, Ph.D., BCBA-D, CF-L2 & Mark Buckman, Ph.D. |
| **Date:** | 09/26/23 |
| **Location:** | Zoom |
| **Audience:** | This session is available for Ci3T Leadership Teams participating in Enhanced Ci3T Professional Learning Series and Delivery (E-Ci3T) of Project ENHANCE as part of approved research studies. |

# Before the Session: Preparation Steps

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| **Follow Up Item** | **Estimated Time** | **Team Member(s) Responsible** |
| Share Ci3T Implementation Manual with your Ci3T Coach so they can review prior to the session. | 5 min | Team Leader |
| Be prepared to calendar events in your school’s shared calendar. | 5 min | Team Leader |
| **Please note:** E-Ci3T modules are only for schools participating in Enhanced Ci3T Professional Learning Series and Delivery (E-Ci3T) as part of approved research studies. | | |

# During the Session: What to Expect

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| **Agenda** |
| 1. Welcome 2. Scheduling for Success    1. Long-range Planning: The Importance of Planning Ahead    2. Structuring Your Ci3T Team    3. Conducting Effective Meetings    4. Communicating with Your Stakeholders 3. Implementing Your Primary (Tier 1) Prevention Efforts    1. Rolling out Tier 1       1. Academics       2. Behavior: Positive Behavior Intervention and Supports (PBIS)       3. Social skills: Your validated social emotional curriculum    2. Implementing Procedures       1. Teaching       2. Reinforcing       3. Monitoring 4. Preparing to Collect Treatment Integrity Data    1. Preview: Ci3T Treatment Integrity Team Leader Training 5. Wrapping Up and Moving Forward |

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| **Session Description** |
| In this session, Ci3T Leadership Teams will explore tools and strategies for setting up for successful implementation. They will identify, and make plans to use, effective strategies to facilitate clear communication between your school- and district Ci3T Leadership Teams, faculty and staff, students, and parents and community members. Participants will reflect on their launch to the school year, examining their roles and responsibilities in each domain, as well as their use of integrated, proactive, and reactive strategies for maximizing student engagement and minimizing disruption. Participants will make plans to continue implementing procedures for teaching and reinforcing faculty, staff, students, and parents and community members as school begins. This includes informing all stakeholders about their roles and responsibilities as part of your Ci3T plan, as well as providing access to instruction, training, and resources for all stakeholders to be successful in fulfilling those roles and responsibilities. Lastly, participants will make plans for collecting (a) fall screening (academic, behavioral) for all students, and (b) fall treatment integrity and social validity data. |
| **Learning Objectives** |
| 1. Develop strategies for holding effective team meetings and communicating activities and data-based outcomes with all stakeholders to support collaborative, positive, productive, and safe learning environments 2. Reflect and refine plans to implement procedures for teaching faculty and staff, students, and parents and community members as the school year begins (e.g., teaching roles and responsibilities for all stakeholders across academic, behavioral, and social-emotional well-being domains). 3. Prepare to collect and use fall academic and behavioral screening for all students; and, begin planning to collect and use treatment integrity and social validity data. |

# Before the Next Session: Next Steps

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| **Follow Up Item** | **Estimated Time** | **Team Member(s) Responsible** |
| Calendar and complete action items from the session (e.g., finalize implementation calendar) | - | Full Team |
| Complete set-up of your Ci3T Leadership Team Agenda (see module [A Guide to Effective Ci3T Leadership Team Meetings](https://kusurvey.ca1.qualtrics.com/jfe/form/SV_8j1OMbolbru8qhg); p. 29 has an agenda template) | 30 min | Team Leader *or* Note Taker |
| At an upcoming faculty and staff meeting: (a) share Ci3T successes, (b) review implementation procedures (e.g., Procedures for Teaching, Reinforcing). | 30 min | Team Leader |
| Determine who will act as a Ci3T Treatment Integrity Team Leader for your school (in some districts this is a district-level rather than school-level decision). | 10 min | Full Team |
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2023-2024 Project ENHANCE Professional Learning

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| **Session** | **Date** | **Time** | **Location** |
| Session 0 | June 22, 2023 (Th) | 10:30 – 4:30 p.m. | Zoom |
| Session 1 | Sept. 26, 2023 (Tu) | 3:30 – 5:30 p.m. | Zoom |
| Session 2 | Nov. 2, 2023 (Th) | 3:30 – 5:30 p.m. | Zoom |
| Session 3 | Jan. 25, 2024 (Th) | 3:30 – 5:30 p.m. | Zoom |
| Session 4 | Mar. 19, 2024 (Tu) | 3:30 – 5:30 p.m. | Zoom |
| Session 5 | May 7, 2024 (Tu) | 3:30 – 5:30 p.m. | Zoom |